



Liberty Christian School Return-To-School Plan 2020



08/24/2020

What We Believe

This Plan is based on several beliefs held dearly by Liberty Christian and the ability of Liberty Christian to carry out its mission.

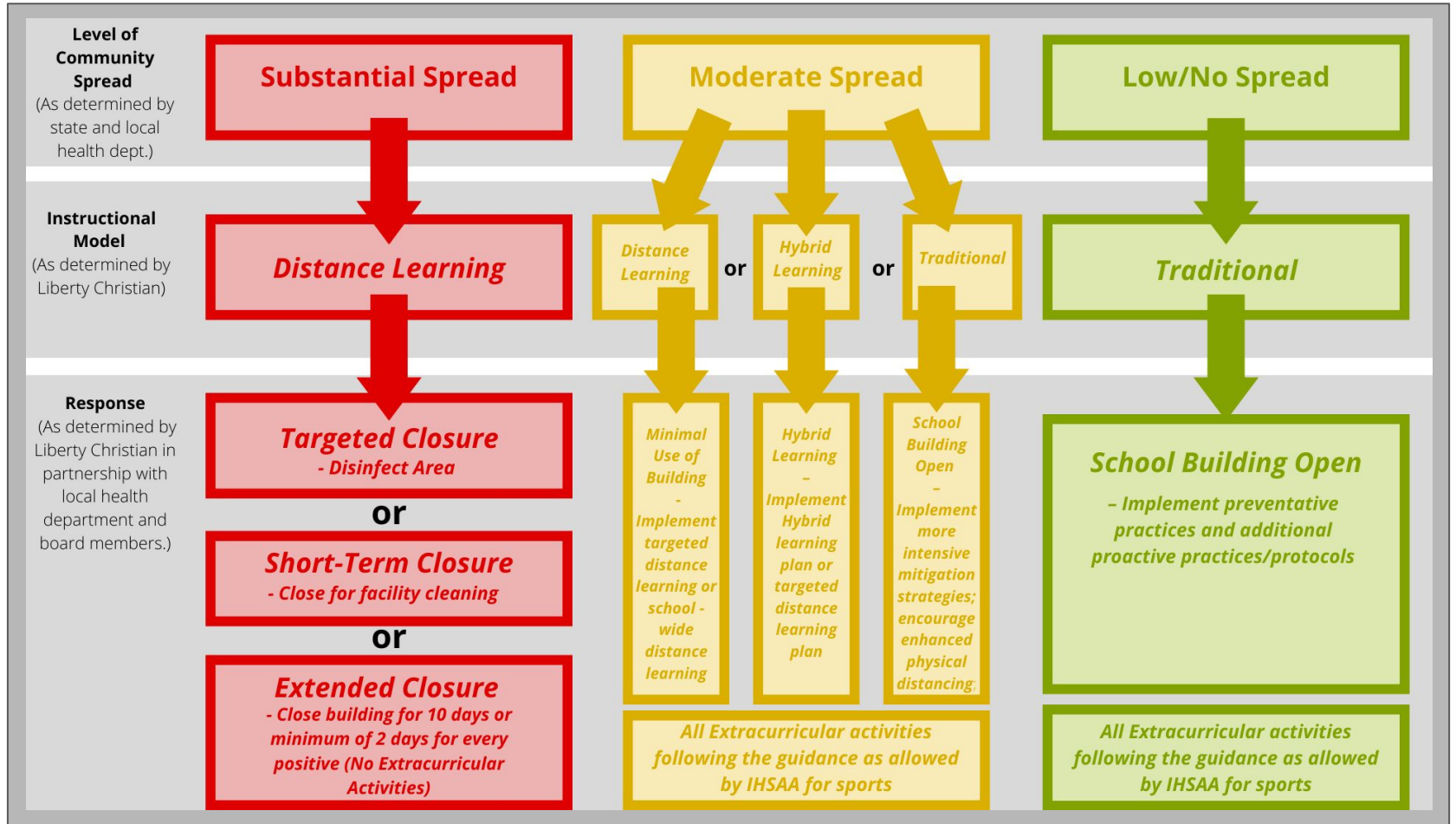
- We believe that Christian education, at its core, is relational and that we need to meet face-to-face whenever conditions permit us to be effective in our mission of training scholars, making disciples, and graduating leaders.
- We believe that a plan should hold student learning and their long term social and emotional needs at the highest levels.
- We believe that we need to partner with parents to support their child's educational needs while allowing them to maintain their ability to meet their family's financial needs.
- We believe that any implemented plan should be collaborative, financially feasible, operationally practical, acceptable by the majority of our constituents, and individually tailored to the community of Liberty Christian.
- We believe that we should be considerate of the needs of all Liberty Christian teachers and other employees.
- We believe that all members of the Liberty community should be respectful of individual choices related to personal safety concerning COVID-19.
- We believe that the physical environment at Liberty Christian needs to support the health and healthy behaviors of our students, staff, and families. (CDC Considerations for Schools to Reopen, CDC Cleaning Guidance)
- We believe that mental health, along with the physical health of the child, should be considered equally.
- We believe that from a biblical perspective, we are to submit to those in government who have the rule over us. We are also to care for all mankind and especially those who we have influence over. (Romans 13:1-2)
- We believe that we should be considerate of our risk tolerance and wise in our understanding of trade-offs.
- We believe that by coming to Liberty Christian, parents, families, and other stakeholders voluntarily assume a certain level of risk daily, just as families that attend other schools do. An inherent risk of exposure to COVID-19 exists in any public place where people are present. By attending Liberty Christian, parents voluntarily assume all risks related to exposure to COVID-19 and any other contagious disease.
- We believe that we have a responsibility to train the next generation of heavenly and earthly citizens who are contributors, thinkers, truth-seekers, morally founded on the Word, empathetic, persistent, resourceful, resilient, young adults who live by faith. Therefore, we must train our students to be governed by Biblical principles.

Liberty Christian recognizes that this Plan is a living document and may change as we learn new information and as the impact of this virus changes.

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Liberty Return To School Plan 2020



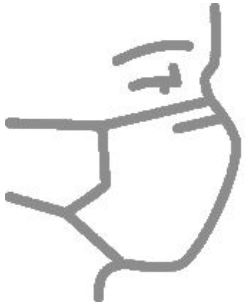
Plan Highlights

Liberty Christian will return to school August 6, 2020 as the first full day.

- As mandated by our Governor, students in grades 3-12 and all staff are required to wear masks when social distancing measures are not possible. Cloth masks, paper masks, or clear face shields are all acceptable. Pre-S through 2nd grade students are strongly encouraged to wear a mask and there may be occasions throughout the day where masks or face shields are required.
- Students and staff will not have their temperatures taken on a daily basis.
- Students and staff will be required to be fever-free for 72 hours without the use of fever-reducing medication before coming to school or returning to school after having a fever.
- Liberty Christian will employ enhanced cleaning procedures with additional hand sanitizing stations available.
- Water fountains will be used for bottle refills only.
- Students will need to provide their own personal, transparent water bottle that is labeled with the student's name.
- Social distancing accommodations will be made to the lunch, playground, and chapel programs as necessary, depending on the stage we are in.
- Liberty Christian will restrict non-essential visitors, and guests in the building.
- Management of any confirmed case of COVID-19 will be handled in a cooperative manner between Liberty Christian and the Madison County Health Department.
- The following pages provide more detailed information about this plan.

Definitions

Face Coverings



Face coverings should be cloth and washed weekly or clear shield washed daily. Recommendations regarding face coverings differ based on the level of community spread and can be found throughout this document. Information should be provided to staff, students, and families on proper use, removal, and washing of cloth face coverings. Any policy regarding face coverings should be sensitive to the needs of students and staff with medical issues that make the wearing of a face-covering inadvisable.

Hand Sanitizer



Hand sanitizers should contain at least 60% alcohol and only used with staff and older children who can safely use hand sanitizer. Children should still wash their hands with soap frequently.

Clean/Disinfect



Teach the safe and correct age appropriate application of disinfectants and keep out of reach of children.

Addressing Community Spread In Schools

Substantial Spread

- Coordinate with local and State health officials
- Implement distance/remote learning
- Close off affected areas and, if possible, wait 24 hours before cleaning and disinfecting
- Consider ways to accommodate the needs of children, teachers/staff, and families at higher risk for severe illness (see Protecting Vulnerable Populations for considerations)

Moderate Spread

- Establish and maintain communication with local and State health officials as well as school community
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
- Follow established protocol for students/staff who feel ill/experience symptoms when they come to school
- Isolate and deep clean impacted classrooms and spaces
- Consider ways to accommodate the needs of children, teachers/staff, and families at higher risk for severe illness
- If a student or employee is knowingly exposed to COVID-19, LCS expects a self quarantine for 14 days. We will require a negative test on confirmed COVID-19 cases before returning to school.
- Screening of essential visitors and substitute teachers that enter the building

Low/No Spread

- Establish and maintain communication with local and State health officials as well as the school community
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
- Follow established protocol for students/staff who feel ill/experience symptoms when they come to school
- Consider ways to accommodate the needs of children, teachers/staff, and families at higher risk for severe illness
- If a student or employee is knowingly exposed to COVID-19, LCS expects a self quarantine for 14 days. We will require a negative test on confirmed COVID-19 cases before returning to school.
- Screening of essential visitors and substitute teachers that enter the building.

Level of Community Spread (as determined by State and local health officials)

Practicing Prevention



Substantial Spread

- Use social media and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school/district specific protocols
- Encourage COVID-19 testing

Moderate Spread

- Teach and reinforce proper hygiene measures such as handwashing and covering coughs
- Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
- Teachers & students (age-appropriate) clean/disinfect frequently touched surfaces regularly and shared objects after each use
- Allow students and staff to bring hand sanitizer and face masks/coverings to use from home
- Water fountains will be used for bottle refills only

Low/No Spread

- Teach and reinforce proper hygiene measures such as handwashing and covering coughs
- Provide hand soap and hand sanitizer with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas
- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
- Teachers & students (age-appropriate) clean/disinfect frequently touched surfaces regularly and shared objects after each use

Substantial Spread

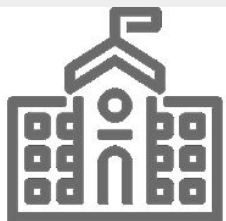
Moderate Spread

Low/No Spread

- Conduct deep cleaning of all school areas before students/staff returning; schedule additional cleanings during the school week, weekends or school holidays/breaks (to the extent practical)
- Non-essential visitors and volunteers will not be allowed to enter the building while school is in session
- Perform health screening of all essential visitors and substitutes
- All members of the Liberty community should be respectful of individual choices related to personal safety concerning COVID-19

- Allow students and staff to bring hand sanitizer and face masks/coverings to use from home
- Require staff to wear masks, and other appropriate PPE as desired
- Conduct deep cleaning of all school areas before students/staff returning; schedule periodic cleanings during the school week, weekends or school holidays/breaks (to the extent practical)
- Non-essential visitors and volunteers will not be allowed to enter the building beyond the office while school is in session
- Perform health screening of all essential visitors and substitutes when entering the building.
- Visitation restrictions will be removed when deemed appropriate
- All members of the Liberty community should be respectful of individual choices related to personal safety concerning COVID-19

Calendars, Schedules, and Entering School Building



Substantial Spread

- School buildings are closed and essential staff report in-person to carry out necessary functions
- Considerations:
- School leaders must maintain reporting requirements
 - Leverage virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures

Moderate Spread

- Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and TPCS protocols
- Maintain 20-21 school calendar as scheduled (20-21 Master Calendar)
- Maintain school day start/ends times as scheduled
- Maintain drop-off/pick-up as usual
- Screening of essential visitors and substitutes that enter the building
- Students and staff will be required to be fever free for 72 hours without the use of fever-reducing medication before coming to school or returning to school after having a fever
- Isolate and send home if internal temperature over 100.4°F
- Non-essential visitors and volunteers will not be allowed to enter the building beyond the office while school is in session

Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
- Provide hand sanitizer for students and staff
 - Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols
 - Minimize the sharing of electronic equipment devices, toys, books, art supplies, and other games or learning aids without thorough cleaning
 - Non-essential visitors and volunteers will not be allowed to enter the building beyond the office while school is in session

Substantial Spread

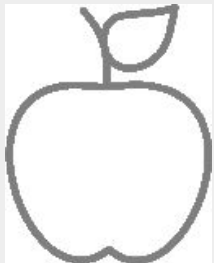
Moderate Spread

Low/No Spread

- Perform health screening of all essential visitors and substitutes when entering the building.
- Plan for student and staff groupings to be as static as possible by having the same group of children stay with the same staff as much as possible
- Plan for adequate supplies to minimize sharing of high touch materials to the extent possible
- Minimize the sharing of electronic equipment, books, or art supplies without thorough cleaning

- Perform health screening of all essential visitors and substitutes when entering the building.

Serving Meals



Substantial Spread

- School buildings are closed

Moderate Spread

- Provide hand sanitizer for students and staff
- Require student hand sanitizing before and after meal service
- Require students and staff to wear face masks/coverings (grades 3-12)
- Increase the lunch sections to reduce the number of students and promote social distancing
- Conduct cleaning of cafeterias and high-touch surfaces throughout the school day
- Use disposable plates, utensils, etc.

Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
- Providing hand sanitizer for students and staff
 - Require student hand sanitizing before and after meal service
 - Require students and staff to wear face masks/coverings while in large group gatherings
 - Increase the lunch sections to reduce the number of students and promote social distancing
 - Conducting cleaning of cafeterias and high-touch surfaces throughout the school day
 - Use disposable plates, utensils, etc.

Transitioning



Substantial Spread

- School buildings are closed

Moderate Spread

- Limit mixing between groups (to the extent practical)

For class changes and other transitions throughout the school day:

- Provide additional time for transitions (utilizing state seat time waiver to extend the transition period, if allowed.)
- Have the same group of students stay with the same staff (all day for young children and as much as feasible for older children)
- Scheduled restroom breaks limiting the number of students at a time

Low/No Spread

Implement standard operating procedures while taking preventative measures such as:

- Require students and staff to wear face masks/coverings while in large group gatherings (grades 3-12)
- Conducting cleaning of hallways and high-touch surfaces throughout the school day

Transporting Students



Substantial Spread

- School building is closed

Moderate Spread

- Provide hand sanitizer for students and bus drivers
 - Require bus drivers and students to wear face masks/coverings
 - Postpone field trips, mission trips and retreats
 - Clean and disinfect frequently touched surfaces on the bus after use
- CDC Guidance

Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
- Providing hand sanitizer for students and bus drivers
 - Require bus drivers and students to wear face masks/coverings
 - Postpone field trips, mission trips and retreats
 - Inspecting buses as part of a regular rotation
 - Cleaning and disinfecting frequently touched surfaces on the bus after use

Conducting Large Group Gatherings



Substantial Spread

School buildings are closed. Abide by the maximum number of people allowed to congregate as defined by the Governor's current statewide Executive Order

Moderate Spread

- Abide by the maximum number of people allowed to congregate as defined by the Governor's current statewide Executive Order
- Identify and utilize large spaces (i.e., gymnasiums, auditoriums, outside spaces – as weather permits) for physical distancing
- Follow IHSAA guidelines for sporting events and practices
- Stagger the schedule for large group gatherings (i.e., chapel, recess, and school meals)
- Schedule but alternate playground /outdoor time each day
- Postpone field trips, mission trips and retreats
- Orientation materials and content provided through video and written form

Low/No Spread

- Implement standard operating procedures while taking preventative measures such as:
- Providing hand sanitizer for students and staff
 - Require students and staff to wear face masks/coverings (grades 3-12)
 - Follow IHSAA guidelines for sporting events and practices
 - Stagger the schedule for large group gatherings (i.e., chapel, recess, and school meals)
 - Schedule but alternate playground /outdoor time each day
 - Postpone field trips, mission trips and retreats
 - Orientation materials and content provided through video and written form

Supporting Teaching and Learning



Substantial Spread

School buildings are closed.

Considerations:

- Implement our Distance Learning Plan
- Distribute printed instructional packets/materials and designate and communicate collection/drop off points
- Professional learning for teachers will be available
- Provide staff training to help students dealing with social, emotional and/or learning challenges

Moderate Spread

- Schools can deliver traditional instruction under Moderate Spread by implementing the recommendations outlined in this guidance
- Use the master schedule to balance class numbers as much as possible – remove unused desks and furniture in classrooms; maximize physical distancing (to the extent practical)
- Establish as much distance as possible between the teacher's desk/board and the student's desks
- Identify and utilize large spaces (i.e., gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing
- Courses such as choir, band, and PE should utilize the largest spaces possible. Depending on the level of community spread, these courses may be halted for a short period of time
- Provide staff training to help students dealing with social, emotional and/or learning challenges

Low/No Spread

Implement standard operating procedures while taking preventative measures such as:

- Providing hand sanitizer for students and staff
- Removing unused desks and furniture in classrooms; maximize physical distancing (to the extent practical)
- Teachers & students (age-appropriate) clean/disinfect frequently touched surfaces regularly and shared objects after each use
- Identify and utilize large spaces (i.e., gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing
- Provide staff training to help students dealing with social, emotional and/or learning challenges

Protecting Vulnerable Generations



Substantial Spread

School buildings are closed.

School facilities are closed and essential staff report in-person to carry out necessary functions.

Partnership with ASPIRE to provide counseling (virtual or in person) services to those qualified through insurance

Moderate Spread

- Provide virtual learning opportunities for medically verified vulnerable student populations in consultation with parents (when feasible) [Link to Virtual Application](#)
- Work with parents of vulnerable students to establish accommodations as needed
- Adhere to FERPA and HIPAA requirements
- Adhere to state and federal employment requirements
- Partnership with ASPIRE to provide counseling (virtual or in person) services to those qualified through insurance

Low/No Spread

Implement standard operating procedures while taking preventative measures such as:

- The administration/designee will establish a point-of-contact with the local health department
- Provide hand sanitizer for students and staff
- Allow vulnerable students to complete their coursework at home via work packets or virtual learning (when feasible). Must remain virtual status for a minimum of 14 days [Link to Virtual Application](#)
- Limit large group gatherings/ Interactions for vulnerable students and staff
- Partnership with ASPIRE to provide counseling (virtual or in person) services to those qualified through insurance

Athletics



Substantial Spread

- School Athletic Facilities are closed to student-athletes, coaches, medical staff, spectators and media
- Athletic competitions, workouts, and practices canceled
- Athletic transportation canceled
- Use of social media and other communications to inform parents, student-athletes and coaching staff of athletic cancellations and updates
- Coaches will implement virtual athletic practices and workouts through video communication platforms, ex. Google Meet

Moderate Spread

The IHSAA has determined if a school is offering virtual, distance learning, e-learning or online courses taught by member school personnel, a student athlete can attend 100% of the day virtually and still participate in education-based athletics. Liberty Christian students, regardless of their choice of instructional delivery, will be allowed full participation in extracurricular activities. We hope that we can use this transitional step as an opportunity to help our students as we begin the process of reopening.

- Administration will consult with the local health department, IHSAA, DOE and participating schools on competition protocols
- Use of social media and other communications to inform parents, student-athletes and coaching staff of athletic cancellations and updates
- All coaches and students will be screened for signs and symptoms of COVID-19 prior to a workout

Low/No Spread

The IHSAA has determined if a school is offering virtual, distance learning, e-learning or online courses taught by member school personnel, a student athlete can attend 100% of the day virtually and still participate in education-based athletics. Liberty Christian students, regardless of their choice of instructional delivery, will be allowed full participation in extracurricular activities. We hope that we can use this transitional step as an opportunity to help our students as we begin the process of reopening.

- Use of social media and other communications to inform parents, student-athletes and coaching staff of athletic cancellations and updates
- All coaches and students will be screened for signs and symptoms of COVID-19 prior to a workout

When A Child or Staff Member Becomes Sick at School



- Liberty Christian will provide an isolation room or area to separate anyone who exhibits COVID-like symptoms.
- School nurse or LCS staff member will use Standard and Transmission-Based Precautions when caring for sick people.
- Notify local health officials immediately of a confirmed case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and State privacy laws.
- Close off areas used by a sick person and do not use it before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Practice the safe and correct application of disinfectants and keep disinfectant products away from children.
- Advise sick staff members and children not to return until they have met CDC criteria to discontinue home isolation.
- Train classroom teachers to handle minor health needs (bandages).
- Students who feel ill while at school will be sent to the nurse's station for evaluation.
- If they have a fever of 100.4 or higher, they will be moved to a holding room and sent home immediately.
- Students who are sent home with a fever or who present with a fever over the weekend and are not tested for COVID19 will not be allowed to return to school until they are fever-free without medication for 72 hours and other symptoms have improved and have been cleared by the individual's health care provider.

A Confirmed Case of Covid 19 on School Property



- If there is confirmation that a person infected with COVID-19 was on school property, the Liberty Christian administrative/designee will contact the Madison County Health Department immediately and follow their recommendations. Unless extenuating circumstances exist, Liberty Christian will work with the Madison County Health Department to assess factors such as the likelihood of exposure to employees and students in the building, the number of cases in the community, and other factors that will determine building closure.
- It is the responsibility of the Madison County Health Department to contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and give instructions to those involved with the confirmed case, including siblings and other household members regarding self-quarantine and exclusions. The individual who tested positive will not be specifically identified in communications to the school community at large (following HIPAA guidelines) but may need to be selectively identified for contact tracing by the local health department.
- If closure is determined necessary, Liberty Christian will consult with the Madison County Health Department to determine the status of school activities, including extracurricular activities, co-curricular activities, and before and after-school programs. As soon as Liberty Christian becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the custodial staff will be informed, so that impacted building, common areas, furnishings, and equipment are thoroughly disinfected. If possible, based upon student and staff presence, the custodial staff will wait 24 hours or as long as possible prior to cleaning. However, if that is not possible or school is in session, the cleaning will occur immediately.
- If an individual in one's home has COVID-19 or is quarantined because of COVID-19, those in the household should also stay home for a minimum of 14 days. Return to school after documented infection with COVID-19 should be directed by the individual's health care provider.
- Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and follow CDC guidance if symptoms develop. If a person does not have symptoms, follow appropriate CDC guidance for home quarantine.

